



JOB DESCRIPTION

Position Title: Ambulance EMT

Accountable to: Administrator/CEO

Date Prepared: 7-7-2022

Date Revised: _____

POSITION SUMMARY:

Provide care for patients at the scene of an incident and while taking patients by ambulance to a hospital. An EMT has the skills to assess a patient's condition and to manage respiratory, cardiac, and trauma emergencies.

REQUIREMENTS AND QUALIFICATIONS:

Must be 18 years of age and possess a high school diploma or GED. Must have completed the state approved EMT program and completed the certification exam in order to obtain licensure in the state of South Dakota. Must acquire CPR certification

REQUIRED SKILLS:

Must have understanding of and experience in emergency medical services and all competencies required of EMT.

DUTIES AND RESPONSIBILITIES:

1. Provide basic life support to patient before and while they are being transported to hospital.
2. Determine appropriate care to be provided after evaluating patient's condition.
3. Provide medical aid such as AED, CPR, spinal precautions, ventilation, control severe bleeding, prevent shock, bandaging wounds, etc., to stabilize patient's condition.
4. Cleans equipment. Check and replace used and damaged supplies.
5. Administration of medications allowed by state law (charcoal, oral glucose, oxygen, intranasal Narcan).
6. Prepare a patient care report and take notes of the medical treatment given to patients.
7. Clean and sterilize, if necessary, the ambulance's interior after each patient transport.
8. Restock all supplies and replace used blankets, linens, and other supplies.
9. Attend refresher programs and continuing education as required by medical control, employers, certifying or licensing agencies.
10. Must possess listening skills, interpersonal skills, and compassion necessary to perform duties.

The above statements reflect the general duties considered necessary to describe the principle functions of the job as identified, and shall not be considered as a detailed description of all the work requirements that may be inherent in the position.

PHYSICAL ACTIVITY REQUIREMENTS:

Primary Physical Requirements

LIFT up to 10 lbs.: Frequently when lifting charts, supplies, etc.

LIFT 11 to 25 lbs.: Occasionally when lifting equipment.

LIFT 26 to 50 lbs.: Occasionally when lifting and transferring patients, equipment etc.

LIFT over 50 lbs.: Occasionally when lifting and transferring patients with assistance of another staff member.

CARRY up to 10 lbs.: Frequently when lifting charts, supplies, etc.

CARRY 11 to 25 lbs.: Occasionally when lifting equipment.

CARRY 26 to 50 lbs.: Occasionally when lifting and transferring patients, equipment, etc.

CARRY over 50 lbs.: Occasionally when lifting and transferring patient with assistance of another staff member.

REACH above shoulder height: Necessary in performing daily routine patient care.

REACH at shoulder height: Necessary in performing daily routine patient care.

REACH below shoulder height: Necessary in performing daily routine patient care.

PUSH/PULL: Occasionally with equipment used.

Hand Manipulation

Grasping: Frequently necessary in performing various patient care activities, especially use of pen when documenting.

Handling: Frequently with use of equipment and use of pen in documentation.

Fingering: Daily performance of duties such as various procedures and typing on computer.

Controls & Equipment: Blood pressure gauge, thermometer, stethoscope, wheelchair, urinary catheters, telephone, paging system, Hoyer lift, whirlpool, transfer belts, walkers, and cane.

Other Physical Considerations

Twisting: Necessary with various patient care activities.

Bending: Necessary with various patient care activities.

Squatting: Necessary with various patient care activities.

Kneeling: Necessary with various patient care activities.

Crouching: Necessary with various patient care activities.

DURING AN 8 HOUR DAY, EMPLOYEE IS REQUIRED TO:

	<u>Consecutive Hours</u>	<u>Total Hours</u>
Sit	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8
Stand	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8
Walk	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8

During a 12 Hour Day, Employee Is Required to:

	<u>Consecutive Hours</u>	<u>Total Hours</u>
Sit	1 2 3 4 5 6 7 8 9 10 11 12	1 2 3 4 5 6 7 8 9 10 11 12
Stand	1 2 3 4 5 6 7 8 9 10 11 12	1 2 3 4 5 6 7 8 9 10 11 12
Walk	1 2 3 4 5 6 7 8 9 10 11 12	1 2 3 4 5 6 7 8 9 10 11 12

WORK SURFACE:

Primarily tile surface.

COGNITIVE AND SENSORY REQUIREMENTS:

Talking: Very necessary in carrying out duties and responsibilities; and communicating with staff, patients and families.

Hearing: Very necessary in carrying out duties and responsibilities; and communicating with staff, patients and families.

Sight: Also necessary in performing nursing tasks.

SUMMARY OF OCCUPATIONAL EXPOSURES:

Bloodborne Pathogens:

Tasks and procedures performed by employee involve risks classified by CDC as:

Category I (Direct contact with blood or other bodily fluids to which universal precautions apply)

Refer to Exposure Control Plan for additional information.

OTHER CONSIDERATION AND REQUIREMENTS:

Work Hazards: Risk of being exposed to communicable or infectious disease and back strain if proper safety precautions are not followed.

Consequences of Action: Failure to comply with department and/or facility policies will result in disciplinary action as outlined in the personnel policy manual.

This position requires **14** days' notice of resignation.

EMPLOYEE SIGNATURE: _____ DATE _____

ADMINISTRATION: _____ DATE: _____